

FALL SEMESTER 2025 (SEPTEMBER INTAKE)

# KOOKMIN UNIVERSITY

FRESHMAN ADMISSION GUIDELINES  
FOR INTERNATIONAL STUDENTS

<https://iat.kookmin.ac.kr>



국민대학교  
KOOKMIN UNIVERSITY

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# **FALL SEMESTER 2025 (SEPTEMBER INTAKE)**

## **FRESHMAN ADMISSION GUIDELINES**

## **FOR INTERNATIONAL STUDENTS**

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### **CONTENTS**

#### **NOTIFICATIONS**

- NOTIFICATIONS	01
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#### **FRESHMAN ADMISSION**

- APPLICATION REQUIREMENTS	03
- APPLICATION SCHEDULE	04
- ADMISSION UNITS	05
- APPLICATION PROCESS	07
- APPLICATION DOCUMENTS	09
- SELECTION PROCESS	11
- APPLICATION FEE / TUITION	12
- SCHOLARSHIPS	14

#### **VISA**

- VISA DOCUMENTS	16
------------------	----

#### **COURSE & CAMPUS**

- KOOKMIN UNIVERSITY KOREAN LANGUAGE PROFICIENCY TEST	17
- DORMITORY / INSURANCE & MEDICAL CHECK-UP	18
- COURSE PLACEMENT BY KOREAN PROFICIENCY	19
- LOCATION & TRANSPORTATION	22

#### **FORMATS**

- FORMATS	23
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## APPLICATION & DOCUMENT SUBMISSION

1. Applicants must apply **online at [www.UWAYAPPLY.com](http://www.UWAYAPPLY.com)**.  
\* Please note that the website is only offered in the Korean language.
2. Applicants are NOT allowed to apply for multiple Admission Units.
3. Please fill in the Online Application very carefully. **Applicants are entirely responsible for any consequences that may be caused by your submission of incorrect information.**
4. **Cancellation or Changes of the Application after application fee payment will NOT be accepted.** Therefore, please review your application thoroughly before paying your application fee.
5. **Applicants are held responsible for any disadvantages resulting from incorrect (outdated or omitted) contact information** and failure to receive notice from the university.  
\* Applicants must inform the International Affairs Division (☎+82-2-910-5823) of any changes to contact information.
6. **Documents submitted will NOT be returned to the applicants** regardless of admission results.



## PRIVACY POLICY

1. The reception and management of the Online Application is contracted out to UwayApply Co., Ltd., a company specializing in online applications for university admissions.
2. Kookmin University collects and stores personal information only necessary for admission under the consent of applicants, and uses it for the purpose of admission and university register only. After admission to the university, the university will use and provide the collected personal information for the purpose of education, research, administration, health insurance, physical examination, announcement of information. Accordingly, applying for admission is regarded as the applicant's consent to this privacy policy, and application submission without consent to this policy will not be accepted.
3. The list of personal information to be collected: applicant's name, alien registration number, application specifications (term, type, schools/department, major, application number), nationality, address, educational history, contact numbers, e-mail address, bank account information, parental information (name, nationality, occupation, address, contact number), etc.

## REVOCATION OF ADMISSION

In the following cases, admission will be revoked and if the relevant facts are discovered after enrollment, the admission will also to be canceled.

1. If an applicant is found to have submitted falsified or forged documents or hires a substitute test taker, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case, the tuition and entrance fee will not be refunded.
2. If an applicant is enrolled in two or more universities for the same semester, the admission will be revoked. In this case, the tuition and entrance fee will not be refunded.
3. If a high school graduate-to-be applicant **fails to graduate from the high school by the due date, the admission and enrollment will be revoked.**
4. If the Ministry of Justice refuses to issue a student visa (D-2) for the applicant, the admission will be revoked. In case that the successful applicant could not receive a student visa (D-2) within 2 weeks from the beginning of the semester, the admission and enrollment will also be revoked. Applicants are entirely responsible for the visa refusal and delay.
5. If an applicant is found to be unqualified, the admission and enrollment will be revoked even after entrance registration.
6. If an applicant is found to be unqualified through the review of the academic and/or financial documents, Kookmin University can reject the issue of the Visa Document (Certificate of Admission) to the applicant even after the result announcement.



## OTHER NOTIFICATIONS

1. As there will be no additional announcements to individual applicants regarding this admission guideline, **applicants should be well-informed of this guideline.** The university is not responsible for any disadvantages incurred by applicants' poor understanding of the admission guideline.
2. **Applicants must check the announcement of successful candidates, which will be posted on Kookmin University's website** (<http://iat.kookmin.ac.kr>). **The university will NOT inform the applicant of the admission result individually.** Applicants are entirely responsible for the disadvantages incurred by failure to check the announcement.
3. **Evaluation records and scores will NOT be disclosed regardless of admission results.**
4. Course Placement will be based on the Korean language proficiency.
5. The ultimate rules regarding the admission guideline will be subject to related laws and regulations, university's regulations, and the decisions of the "University Admissions Management Committee".
6. Applicants with disabilities may request assistance according to the type and severity of the disability. The content and method of providing assistance may differ depending on the characteristics of each applicant's disability and the circumstances of the institution.
7. In case of those Applicants of Korean High School Graduates, any records regarding school violence or bullying incidents will be evaluated along with documentation evaluation and interview test.
8. **This admission guideline is written in Korean language and then translated into English. The Korean version of this guideline will prevail over any translation thereof.**

## 01

## APPLICATION REQUIREMENTS

Applicants should fulfill all of the following Application Requirements.

**I Citizenship Requirement I Applicant and his/her parents must all have foreign citizenship**

\* Applicant must be able to prove the nationality of the Applicant and his/her Parents through document(s) issued by home country's government organization

**I Academic Requirement I Applicant must have completed or will complete regular high school**

(high school graduate or graduate-to-be)

**I Language Proficiency Requirement I Applicants must meet one of the following requirement**

Language	Admission Unit	Language Requirement
Korean	<b>All applicants</b> * Except KMU International Business School	- May select one(or more) of the following ①, ②, ③, ④, ⑤, ⑥ ① TOPIK (Test of Proficiency in Korean) Score Report ② Kookmin University Korean Language Proficiency Test Score Report ③ Certificate of Completion from the Korean Language Center of Korean universities ④ SKA(Sejong Korean Assessment) Score Report ⑤ Certificate of Completion from Preparatory Course of an official partner organization certified by Kookmin University. ⑥ Other documents related to the Applicant's Korean language proficiency * No minimum level requirement. * No Language requirement for "Global Business Administration Major". Mandatory extracurricular Korean Language Program should be taken(at first semester) at Kookmin University. * Leave of absence will be processed immediately after admission, for those who did NOT submit any Korean Language Requirement documents(must enroll in KMU's (Undergraduate-Language) Dual Admission, except applicants to Colleges of Design&Arts and Global Business Administration Major)
English	Applicants to KMU International Business School	- Must submit at least one(ore more) of the following ①, ②, ③, ④, ① IELTS 5.5 or TOEFL iBT 80 (CBT 210, PBT 550) or above ② Applicant holding nationality of a country where English is an official language ③ Applicant who has completed or will complete in a regular high school taught entirely in English ④ Applicant who received a reference letter from the head of a governmental or international organization

\* Eligibility Restrictions

- Dual citizenship holder of Korean nationality is NOT eligible to apply
- **If the Applicant and/or his/her parent(s) have obtained Korean nationality in the past, the Applicant is NOT eligible to apply** (including one of the parents naturalized as a Korean citizen)
- Applicants who passed domestic/overseas high school diploma equivalency exams(e.g. GED Diploma, Self-Taught Education Examinations), university preparatory courses, continuing education courses, adult education courses, online courses and language courses are not eligible to apply

## 02

## APPLICATION SCHEDULE

SCHEDULE	APPLICATION PERIOD			REMARKS
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	
ONLINE APPLICATION & DOCUMENT SUBMISSION	31 MAR ~ 17 APR 2025	12 MAY ~ 30 MAY 2025	23 JUN ~ 17 JUL 2025	- Online Application : www.UWAYAPPLY.com - Document Submission : POST / IN-PERSON (Office #203, Global Center (W3))
INTERVIEW TEST (For Colleges of Design & Arts)	-	21 JUN 2025	-	Time & Venue informed separately
RESULT ANNOUNCEMENT	20 MAY 2025	8 JUL 2025	12 AUG 2025	<a href="https://IAT.kookmin.ac.kr">https://IAT.kookmin.ac.kr</a>
TUITION PAYMENT	16 JUL ~ 18 JUL 2025		13 AUG ~ 14 AUG 2025	WOORI BANK BRANCHES
VISA DOCUMENT ISSUANCE	25 JUL 2025		22 AUG 2025	Office #203 Global Center (W3)
SEMESTER START DATE	1 SEP 2025			-

- \* Admission Schedule is subject to change without prior notice. In case of any changes, information will be announced on the International Affairs Division Website.
- \* All Application Documents must be submitted by the **Document Submission Deadline.**
- \* Applicants to Colleges of Design&Arts must apply during 2nd Application Period.

## 03

## ADMISSION UNITS

FIELD	COLLEGE	ADMISSION UNIT (Department, Major)	
HUMANITIES	Global Humanities & Area Studies	School of Korean Language & Literature	Korean Language & Literature Major
			Korean as a Global Language Major
		School of English Language & Literature	
		School of Chinese Studies	Chinese Literature & Linguistics Major
			Chinese Politics & Economy Major
	Social Sciences	Department of Korean History	
		Department of Public Administration	
		Department of Political Science & Diplomacy	
		Department of Sociology	
		School of Media & Advertising	Media & Communication Major
			Advertising & Public Relations Major
		Department of Education (within 3 students per Academic Year)	
	Law	Department of Russian & Eurasian Studies	
		Department of Japanese Studies	
	Economics & Commerce	School of Law	
		Department of Economics	
		Department of Commerce & Finance	
	Business Administration	School of Business Administration (Business Administration Major, Finance Major, Accounting Major)	
		School of Business Administration - Global Business Administration Major★	
		School of Management Information Systems	
		Department of AI, Big Data & Management	
	Independent Department	KMU International Business School■	
SCIENCES	Creative Engineering	School of Advanced Materials Engineering	Metallurgical & Structural Materials Major
			Electronic & Functional Materials Major
		School of Mechanical Engineering	
		School of Civil & Environmental Engineering	
		School of Electrical Engineering	Semiconductor & Electronics Major
			Smart ICT Convergence Major
	Computer Science		Intelligent Electronics Engineering Major
		School of Software	
	Automotive Engineering	School of Artificial Intelligence	
		Automotive Engineering	
	Science & Technology	Department of Future Mobility	
		Department of Forestry, Environment & Systems	
		Department of Forest Products & Biotechnology	
		Department of Nano & Electronic Physics	
		School of Applied Chemistry	Nano & Materials Major
			Biopharmaceutical Chemistry Major
		Department of Food & Nutrition	
	Architecture	Department of Information Security, Cryptology & Mathematics	
		Department of Advanced Fermentation Fusion Science & Technology	
		School of Architecture	

FIELD	COLLEGE	ADMISSION UNIT (Department, Major)	
ART & PHYSICAL EDUCATION	Design	Department of Industrial Design	
		Department of Visual Communication Design	
		Department of Metalwork & Jewelry	
		Department of Ceramics	
		Department of Fashion Design	
		Department of Spatial Design	
		Department of Entertainment Design	
		Department of Automotive & Transportation Design	
		Department of AI Design	
	Arts	School of Music	Voice Major [Male]
			Voice Major [Female]
			Piano Major
			Orchestral Instrument Major ♠ (see below for specific majors)
		School of Fine Art	Painting Major
			Sculpture Major
		School of Performing Art	Theatre Major
			Cinema Major
			Dance Major [Ballet]
			Dance Major [Korean Dance]
			Dance Major [Modern Dance]
	Physical Education	Department of Sports Education	
		Department of Sports Industry & Leisure	
		Department of Sports Health & Rehabilitation	

\* (■) KMU International Business School is entirely taught in English

\* (★) No Language requirement for "Global Business Administration Major"

- Mandatory extracurricular Korean Language Program should be taken(at first semester) at Kookmin University.
- Bilingual Course(Korean-Chinese)

\* (♠) Orchestral Instrument Majors : Violin, Viola, Cello, Contra Bass, Flute, Oboe, Clarinet, Bassoon, Saxophone, Horn, Trumpet, Tuba, Bass Trombone, Tenor Trombone, Percussion

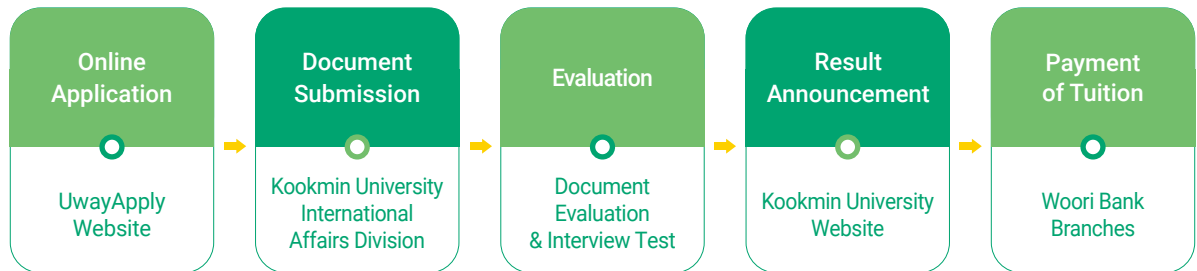
\* Refer to [www.KOOKMIN.ac.kr](http://www.KOOKMIN.ac.kr) ⇒ 대학·대학원 ⇒ 대학 ⇒ 대학 안내 for detailed information of Departments & Majors



## 04

## APPLICATION PROCESS

## 1. Application Procedure



## 2. Online Application

A. Application Method : Apply through UwayApply ([www.UWAYAPPLY.com](http://www.UWAYAPPLY.com))

※ Must use your Real Name when submitting the application

## B. Application Procedure



### C. Notice

- 1) Applicants must scan and upload ID Photo (3.5x4.5cm) to the online application system.
- 2) **Cancellation or changes of the application after submission will NOT be accepted.** Please check your application thoroughly before submission and payment of application fee.
- 3) The online application may take longer than expected. Therefore, allow sufficient time to submit the online application before the closing time
- 4) Please fill in the online application form very carefully. **Applicants are entirely responsible for any consequences resulting from the submission of incorrect (outdated or omitted) application information.**
- 5) Application will only be processed when the application fee has been paid and an application number has been assigned.

## 3. Document Submission

### A. Submission Method : ①Post or ②In-person (must be delivered before the Document Submission Deadline)

- **Postal Address** : 서울특별시 성북구 정릉로 77  
국민대학교 글로벌센터(W3동) 2층 203호 국제교류팀  
Office #203, 2F, Global Center (W3), Kookmin University  
77 Jeongneung-ro, Seongbuk-gu, Seoul, Republic of Korea
- **Postal Code** : 02707
- **Recipient** : 외국인유학생 학부과정 입학 담당자  
International Undergraduate Admission Officer  
※ Please keep the receipt for delivery confirmation

**B. Notice** : If the required documents are not submitted before the Document Submission Deadline, the applicant will be disqualified and the application fee will not be refunded.

### C. Other

- 1) Only the TOPIK scores obtained before the deadline for submitting documents for each application period will be accepted for evaluation (transcript required). TOPIK scores acquired after the deadline for submitting documents will not be accepted for evaluation.
- 2) Submitted documents will not be returned regardless of admission results.

## 05

## APPLICATION DOCUMENTS

CATEGORY	REQUIRED DOCUMENT	FORM	REMARKS
Application Documents	1. Application Form	Original	• Print the Form from UWAYAPPLY
	2. Self-Introduction & Study Plan		• Interviewees only (Applicants to Colleges of Design&Art) • Must be written in Korean (can be typed)
	3. Letter of Consent		• Print the Form from UWAYAPPLY
Academic Verification Documents	4. High School (Expected) Graduation Certificate	Translated & Notarized with Apostille /Consula Legalization by Embassy	※ For details, see p.10 • Must be Translated & Notarized (issued after 01 SEP 2024) • Chinese Applicants : Refer to p.10 "Chinese Applicants" • Other Applicants: Submit either ① Apostille Certificate or ② Consular Legalization issued by a Korean Embassy/Consulate ※ Korean High School Graduates must submit School Report additionally
	5. High School Transcript (Entire Period)	Translated & Notarized	
Nationality Verification Documents	6. ID Cards of Applicant & Parents	Copy	• Mandatory * Can be replaced with valid Passport Copies
	7. Passports of Applicant & Parents	Copy	• Applicant : Mandatory • Parents : Optional * Mandatory for Japanese & American applicants
	8. Foreigner Registration Card	Copy	• Applicant residing in Korea: Mandatory (both sides)
	9. Family Relationship Document	Translated & Notarized	• Must be Translated & Notarized (issued after 01 SEP 2024) • Chinese Applicants: Family Relations Certificate • Other Applicants: Birth Certificate or Family Relations Certificate • In case where it's difficult to verify family relationships due to parental divorce or death, additional documentation must be submitted to confirm these circumstances.
Language Proficiency Verification Documents	10-1. Certificate of Korean Language Proficiency * All Applicants (Except KMU International Business School)	Original	• May select one(or more) of the following ①,②,③,④,⑤,⑥ ※ Applicants to Colleges of Design&Art must submit at least one from bellow ① TOPIK Certificate (TOPIK IBT allowed) ② KMU Korean Language Proficiency Test Score Report ③ Certificates of Completion from a Korean Language Center in Korea ④ SKA(Sejong Korean Assessment) Score Report ⑤ Certificate of Completion from Preparatory Course of an official partner organization certified by KMU. ⑥ Other Certificates which can prove applicant's Korean language proficiency ※ No Language requirement for "Global Business Administration Major". Mandatory extracurricular Korean Language Program should be taken(at first semester) at KMU ※ Leave of Absence will be processed immediately after admission, for those who did NOT submit any Korean Language Requirement documents(must enroll in (Undergraduate · Lang.) Dual Admission, except applicants to Colleges of Design & Arts and Global Business Administration Major)
	10-2. Certificate of English Language Proficiency * Applicants to KMU International Business School		• TOEFL iBT 80 (CBT 210, PBT 550) or IELTS 5.5 or above (except English native speakers) • Applicants who are recommended by a governmental or international organization MUST submit a Reference Letter from the Representative

※ Submission of additional documents for the purpose of confirming Citizenship/Academic/Language requirements can be requested

※ Submitted documents will not be returned regardless of admission results

## 2. Document Preparation

**A. All documents must be written in Korean or English. Documents in other languages must be translated into Korean or English and notarized.** Documents need to be submitted with a consular legalization issued from the embassy of the respective country located in Korea.

※ When translated into Korean, all submitted documents must match-up to each other.

**B. Academic and Nationality Verification Documents must be submitted as Originals.** Original translated and notarized versions can replace the Originals.

**C. Applicants who have graduated from a high school outside of Korea** must submit the following documents **by Document Submission Deadline.**

### [Academic Verification Method]

#### • Chinese Applicants

(1) **Regular High School Graduates** : Graduation Certificate (Translated & Notarized) + Color Print of CREDENTIALS REPORT(认证报告) issued by the Chinese Ministry of Education ([www.CHSI.com.cn](http://www.CHSI.com.cn))

※ Can be replaced with Huikao (会考) Certificate, Huikao (会考) Score Report, Gaokao (高考) Score Report

(2) **Vocational High School Graduates** : 1 of the following

① Graduation Certificate issued by High School (Translated & Notarized) + Apostille + Academic Verification Document issued by the Provincial or City Education Bureau/Department + Apostille

② Graduation Certificate issued by Provincial Education Bureau (Translated & Notarized) + Consular Legalization

※ Prospective Graduates: Translated & Notarized copy of Expected Graduation Certificate (Apostille not required)

※ Additional Submission of "Chinese Secondary Vocational School information Confirmation Form" is required (Ministry of Justice format, stamped with the school seal or signature).

#### • Other Applicants : 1 of the following

① Academic Verification Documents with APOSTILLE CONFIRMATION

② Academic Verification Documents with CONSULAR LEGALIZATION from the Korean Embassy or Embassy of the Home Country in Korea

※ Prospective Graduates: Translated & Notarized copy of Expected Graduation Certificate (Apostille not required)

**D.** If there is any exceptional case in the academic background such as early graduation, skipping a grade and no transcript, or no school records, etc., the applicant must submit the verification document issued by the school or government agency equivalent to the Korean Ministry of Education.

**E.** If the name or the date of birth on the submitted documents are different, the applicant will need to submit a document verifying their identification that is issued by country's court or diplomatic office.

**F. Applicants who are submitting Scheduled Graduation Certificate must submit his/her Graduation Certificate before receiving Visa Documents(Certificate of Admission).**

**G. Applicants may be required to submit additional documents** for verifying a specific facts. **All Documents submitted will NOT be returned regardless of the application result.**

**H. Admission scores and evaluation results are strictly confidential.**

**If applicant is found to have submitted falsified or forged documents, the application will be disqualified, and the admission (enrollment) will be revoked even after admission(enrollment)**

## 06

## SELECTION PROCESS

## 1. Evaluation Criteria

Admission Unit	Evaluation Criteria		
	Document Evaluation	Interview Evaluation	Total
All Units (except Colleges of Design & Arts)	100% (1,000 Points)	-	100% (1,000 Points)
Colleges of Design & Arts	-	100% (1,000 Points)	100% (1,000 Points)

※ Regardless of the results, the evaluation details and grades of the admissions process will not be disclosed.

## 2. Document Evaluation

Admission Unit	Evaluation Method
All Units (except Colleges of Design & Arts)	High School Records, Language Proficiency, etc. will be evaluated comprehensively

## 3. Interview Evaluation (Colleges of Design &amp; Arts) : Off-line

Admission Unit	Evaluation Criteria		Remarks
	Basic Aptitude	Major Aptitude	
College of Design	500 Points	500 Points	- Applicants MUST bring his/her Portfolio to the Interview Evaluation * Applicants CANNOT take the Interview Evaluation without his/her Portfolio * Portfolio Standard : Within 7 Pieces of A3 Size
College of Arts	500 Points	500 Points	- School of Music : Prepare a classical (vocal) song - School of Fine Arts : Prepare a Portfolio * Portfolio Standard : Up to 5 Pieces of A3 Size or less - School of Performing Arts · Theater Major : Prepare free acting · Cinema Major : Prepare a Portfolio · Dance Major : Prepare a performance

※ Applicants shall be responsible for their own preparation of Portfolio/Song/Performance

※ Interviewees must submit Self-Introduction & Study Plan

## 4. Selection Criteria

- A. Applicants will be selected on the basis of the evaluation of their academic ability within the capacity of each admission unit.
- B. If an applicant does not submit the required documents and/or does not meet the application requirements, the applicant will be disqualified.

## 07

## APPLICATION FEE

(Unit : Korean Won)

Admission Units	Application Fee
All Units (except Colleges of Design & Arts)	120,000
Colleges of Design & Arts	150,000

- \* Online Application Charge (additional) of 4,500 Korean Won should be paid by the Applicant
- \* After the application deadline, cancellation of application and refund of application fee are not possible due to simple change of mind.
- \* If an applicant reports irresistible causes or the fault of the university (change of the date and time of the screening without notice) before the evaluation date, and the reason is deemed to be valid, whole or part of the application fee will be returned according to the relevant criteria.
- \* Force majeure reasons: natural disasters, diseases & accidents, unsatisfied eligibility for application (accepted only when supporting documents are submitted)

## 08

## TUITION

## 1. Registration Period

Steps	Registration Period
Full Payment of Tuition (1 <sup>st</sup> & 2 <sup>nd</sup> Applicants)	16 JUL – 18 JUL 2025
Full Payment of Tuition (3 <sup>rd</sup> Applicants)	13 AUG – 14 AUG 2025

## 2. Notification for Successful Candidates

- A. Results will not be notified individually, and applicants must check the results directly from our website.
- B. Detailed schedule and method of payment of tuition and entrance fee will be announced individually with the Notification for Successful Candidates.
- C. If an applicant is found to have submitted falsified or forged documents or hires a substitute test taker, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case, the tuition and entrance fee will not be refunded.
- D. If a successful candidate does not pay the Tuition within the Registration Period, the acceptance (admission) will be cancelled automatically.

## 3. Refund of Tuition

Successful applicants who want to withdraw entrance and receive Refund of Tuition must visit the International Affairs Division (Office 203, Global Center (W3)) with one's **Application for Cancellation of Admission, ID Card, Copy of Bankbook** before 14 AUG 2025.

## 4. Tuition Fee

Tuition Fee for the 2025 Academic Year is as follows, and the Tuition of 2026 may change depending on inflation and improvement of the educational environment.

(Unit: Korean Won)

Admission Units	Tuition Fee by Semester	
	1 <sup>st</sup> Semester	From the 2 <sup>nd</sup> Semester
College of Global Humanities & Area Studies College of Social Sciences (except School of Media & Advertising) College of Law College of Economics & Commerce	4,511,000	4,322,000
College of Social Sciences · School of Media & Advertising College of Business Administration · School of Business Administration - Global Business Administration Major · School of Management Information Systems · School of Finance & Accounting · Department of AI, Big Data & Management	4,824,000	4,636,000
College of Business Administration	4,667,000	4,480,000
Independent Department · KMU International Business School	6,289,000	6,100,000
College of Creative Engineering College of Computer Science College of Automotive Engineering	5,835,000	5,646,000
College of Science & Technology · Department of Forestry, Environment, & Systems · Department of Forest Products & Biotechnology · Department of Information Security, Cryptology, & Mathematics	5,220,000	5,031,000
College of Sciences & Technology · Department of Nano & Electronic Physics · Department of Applied Chemistry · Department of Food & Nutrition · Department of Advanced Fermentation Fusion Science & Technology	5,456,000	5,267,000
College of Architecture College of Design College of Arts · School of Fine Arts	6,013,000	5,825,000
College of Arts · School of Music · School of Performing Arts	6,599,000	6,411,000
College of Physical Education	5,284,000	5,096,000

## 09

## SCHOLARSHIPS

1. Freshman Admission Scholarship (For the 1<sup>st</sup> Semester Only)

If an Applicant is eligible for two or more scholarships, the **Applicant will only be able to receive one scholarship which is greater than the other.**

- \* Criteria and Amount of Scholarships are subject to change according to the university's scholarship policies.
- \* KGSP students and home country government scholarship students are excluded from these scholarships.

## A. Admission Score Scholarship

Eligibility	Scholarship Amount
<ul style="list-style-type: none"> <li>• TOPIK Lv. 6</li> <li>* Equivalent to IELTS 8.0 or above</li> </ul>	100% of Tuition
<ul style="list-style-type: none"> <li>• TOPIK Lv. 5</li> <li>* Equivalent to IELTS 7.5 or above</li> </ul>	70% of Tuition
<ul style="list-style-type: none"> <li>• TOPIK Lv. 4</li> <li>* Equivalent to IELTS 7.0 or above</li> </ul>	50% of Tuition
<ul style="list-style-type: none"> <li>• TOPIK Lv. 3</li> <li>* Equivalent to IELTS 6.5 or above</li> </ul>	30% of Tuition

- \* Admission Score Scholarship will be granted based only on the documents submitted within the Document Submission Deadline of each Application Period.
- \* Only KMU International Business School Applicants are eligible for the English language proficiency scholarship.

## B. Kookmin Korean Language Center Scholarship

Eligibility	Scholarship Amount
<ul style="list-style-type: none"> <li>• Completed Lv.6 at Kookmin Korean Language Center</li> </ul>	100% of Tuition
<ul style="list-style-type: none"> <li>• Completed Lv.5 at Kookmin Korean Language Center</li> </ul>	70% of Tuition
<ul style="list-style-type: none"> <li>• Completed Lv.4 at Kookmin Korean Language Center</li> </ul>	50% of Tuition
<ul style="list-style-type: none"> <li>• Completed Lv.3 at Kookmin Korean Language Center</li> </ul>	30% of Tuition

- \* Must have completed 2 or more Terms and submit relevant certificates before the Application Deadline



## 2. Scholarship for Regular Semesters (From the 2<sup>nd</sup> Semester)

Type		Eligibility	Scholarship Amount	Remarks			
Grade Scholarship	Sungkok	Based on GPA of Previous Semester	100% of Tuition	Type of Scholarship will be determined based on a relative evaluation among international students who fulfilled below requirements (If you are taking Intensive Korean Course, you must obtain the least required credits per course)  • Earned 12 or more credits without F (Fail) in the previous semester  • GPA over 2.5 for the previous semester  • TOPIK requirement (except for KIBS)			
	Top of Class		70% of Tuition				
	Grade Type 1		50% of Tuition				
	Grade Type 2		30% of Tuition				
TOPIK Scholarship		TOPIK Lv. 4 - 6	500,000 – 2,000,000 Won	<div><div>Additional TOPIK Score Report</div><div>Admission TOPIK Score Report</div></div>			
				Below Lv. 3	1,000,000	1,500,000	2,000,000
				Lv. 4	-	500,000	1,000,000
				Lv. 5	-	-	500,000
				Lv. 6	-	-	-
				* If a student who have already received TOPIK Scholarship achieves higher level while attending school, the student will only be paid the remainder of the total sum excluding the previously paid amount.			

### ※ Notes

- tudents assigned to Intensive Korean Courses are not eligible for the Sungkok Scholarship.
- KGSP students & motherland government scholarship students are not eligible for the above scholarships.
- Criteria and Amount of Scholarships are subject to change according to university's scholarship policies.

## 01

## Certificate of Admission

### 1. Issuing Dates of Certificate of Admission

**A. 1<sup>st</sup> & 2<sup>nd</sup> Applicants** From 25 JUL 2025

**B. 3<sup>rd</sup> Applicants** From 22 AUG 2025

### 2. Issuing Venue : Office #203, Global Center (W3)

\* Express Mail Service will be provided for applicants residing overseas

### 3. Required Document : Bank Balance Statement (1 of the 2 below)

**A.** Bank Balance Statement in the name of the applicant or parents, which is issued by a foreign bank that has more than US\$16,000 (CNY(RMB)120,000) and deposited until 01 OCT 2025.

\* With Deposit Date : Issued after 01 MAR 2025

\* Without Deposit Date

- 1<sup>st</sup> & 2<sup>nd</sup> Applicants Issued after 21 JUL 2025

- 3<sup>rd</sup> Applicants Issued after 18 AUG 2025

\* Applicants residing in Korea must submit a Bank Balance Statement issued by a domestic bank in their name

**B.** Bank Balance Statement in the name of the applicant which is issued by a Korean bank that has more than 20,000,000 Korean Won

\* 1st & 2nd Applicants Issued after 21 JUL 2025

\* 3rd Applicants Issued after 18 AUG 2025

\* Applicants residing in Korea must submit a Bank Balance Statement issued by a domestic bank in their name

**C.** Chinese vocational high school graduates need to additionally submit the original "Chinese Secondary Vocational School Information Confirmation Form"

## 02

## VISA

**1. Applicants residing in Korea :** After receiving the Certificate of Admission, applicants must visit the Immigration Office (Sejong-ro Branch) and apply for "Change of Status" or "Change of Registration".

\* Must make an Online Reservation at [www.HIKOREA.go.kr](http://www.HIKOREA.go.kr) before visiting the Immigration Office

\* Online Application is possible

**2. Applicants residing overseas :** After receiving the Certificate of Admission, applicants must visit the local Korean Embassy / Consulate and apply for your "Student Visa (D-2)".

\* Applicants should check with the local Korean Embassy/Consulate regarding required documents for your Visa Application in advance

**A.** Applicants residing overseas must notify the International Affairs Division in advance through an e-mail to [ENTERKMU@kookmin.ac.kr](mailto:ENTERKMU@kookmin.ac.kr).

\* ①Postal Code, ②Postal Address, ③Name of Recipient, ④Phone Number required

**B.** Applicants residing overseas should apply for your student visa immediately after receiving Certificate of Admission as visa issuance can take longer than expected.

### 3. Notification

**A.** Please check the "Notification for Successful Candidates" provided with the result announcement.

**B.** If applicants do not extend and change their visa before the expiration date printed on the Alien Registration Card, a penalty will be charged according to the Immigration Law.

**C.** Please contact the Immigration Office(☎1345) for more information regarding visa issues.

## 01

## KOOKMIN UNIVERSITY KOREAN LANGUAGE PROFICIENCY TEST

Applicants without ▲TOPIK (Test Of Proficiency In Korean) Score Report or ▲Certificate of Completion from a Korean Language Center of a Korean university **can meet the Korean Language Requirement by taking and passing the Korean Language Proficiency Test administered by Kookmin University.**

**1. Eligibility** : Applicants who wish to meet the Korean Language Requirement

- ※ KMU International Business School applicants do not need to take the test
- ※ Once the Test Results are announced, applicants must directly submit the Score Report to the Admissions Office (Office 203, 2F, Global Center (W3), ENTERKMU@kookmin.ac.kr) themselves.

**2. Application Method** : **Apply Online** through the link on the website of the Institute of International Education

- ※ Details will be posted on the Notice Board of the Institute of International Education website (<https://IIE.kookmin.ac.kr>)

**3. Test Fee** : 55,000 Korean Won

- ※ **Account Transfer: Woori Bank 1005-601-214635 Kookmin University(국민대학교)**
- \* Transfer must be made in your Name in English
- \* No Credit/Debit Card Payment

**4. Test Schedule and Inquiries**

Office	Website	E-Mail	Phone
Institute of International Education	<a href="https://IIE.kookmin.ac.kr/">https://IIE.kookmin.ac.kr/</a>	ADOM@kookmin.ac.kr	(+82) 02-910-5837

- ※ Address : Institute of International Education, Office #205, 2F, Global Center (W3), Kookmin University, 77 Jeongneung-ro, Seongbuk-gu, Seoul

**5. Note** : Only test scores within valid dates are accepted

- ※ Kookmin University Korean Language Proficiency Test score is valid one(1) year from the test date.

## 02

**DORMITORY****1. Facilities**

Type	On-Campus Dormitory	Off-Campus Dormitory
Scale	256 Rooms in 4 Buildings	220 Rooms in 3 Buildings
Capacity	1,020 Students	703 Students
Facilities	<ul style="list-style-type: none"> <li>• Cafeteria, Lounge, Laundry Room</li> <li>• Air-conditioning &amp; Heating System</li> <li>• Internet LAN and Bathroom inside each Room</li> </ul>	<ul style="list-style-type: none"> <li>• Common Kitchen, Lounge, Laundry Room</li> <li>• Air-conditioning &amp; Heating System</li> <li>• Internet LAN and Bathroom inside each Room</li> </ul>

**2. Application & Selection Methods**

**A. Application** : Apply via E-mail after the Announcement of Successful Candidates

**B. Selection** : When the number of applicants exceeds dormitory capacity, applicants with higher admission scores will be selected first

**C. Website** : <https://DORMITORY.kookmin.ac.kr>

## 03

**INSURANCE & MEDICAL CHECK-UP****1. National Health Insurance**

According to the related laws of Korea all international students must enroll to the National Health Insurance and have to pay monthly health insurance premium to the National Health Insurance Service. Details will be informed to new students during the Orientation.

**2. Medical Check-Up**

**A.** University may conduct a health check-up for all newly admitted students. Time and venue will be announced later individually.

**B.** Students found to have contagious diseases must follow University's decision (e.g. leave of absence).

\* Inquiry: Center for International Student Services (Office 105, Global Center (W3), +82.2.910.5808)

## 04

## COURSE PLACEMENTS BY KOREAN LANGUAGE PROFICIENCY

## 1. Placement Criteria

Course Placements will be based on the Korean language proficiency of applicants, which will be estimated by individual Korean language proficiency.

## 2. Courses by Korean Language Proficiency

## A. For those who submitted Korean Language Requirement Documents

Classification	Eligibility	Courses	Remarks
<b>Regular Course</b>	<ul style="list-style-type: none"> <li>• TOPIK Lv.4 or above</li> <li>• Completed Lv.4 or above at Kookmin(or other) University Korean Language Center</li> <li>• Acquired Lv.4 from Kookmin University Korean Language Test</li> <li>• SKA(Sejong Korean Assessment) Intermediate Score(401) or above</li> <li>• Global Business Administration Major &amp; KIBS applicants</li> </ul>	<input type="checkbox"/> NONE	Can register courses freely
<b>Intensive Korean Course II</b>	<ul style="list-style-type: none"> <li>• TOPIK Lv.3</li> <li>• Completed Lv.3 at Kookmin(or other) University Korean Language Center</li> <li>• Acquired Lv.3 from Kookmin University Korean Language Test</li> <li>• SKA(Sejong Korean Assessment) Intermediate Score(296) or above</li> </ul>	<input type="checkbox"/> Designated Courses (18 Credits)	Can only take the Designated Courses
<b>Intensive Korean Course I</b>	<ul style="list-style-type: none"> <li>• TOPIK Lv.2 or below</li> <li>• Completed Lv.2 or below at Kookmin(or other) University Korean Language Center</li> <li>• Acquired Lv.2 or below from Kookmin University Korean Language Test</li> <li>• SKA(Sejong Korean Assessment) Beginner Score(295) or below</li> </ul>	<input type="checkbox"/> Designated Courses (17 Credits)	

※ Above are credit courses(credit-based) which will be the formal records of the official transcript.

## B. For those who did NOT submit Korean Language Requirement Documents

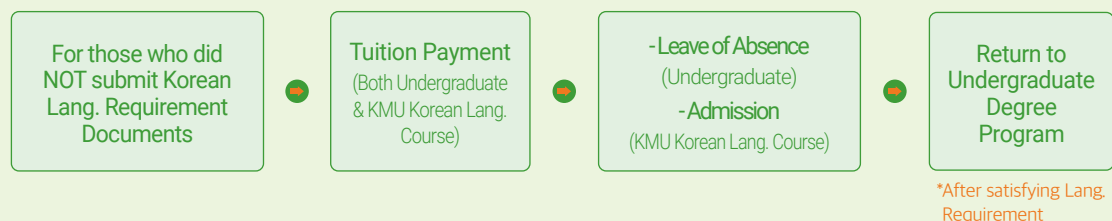
Accepted Applicants who do not meet the Korean Language Requirement at the time of the admission, will be required to take a mandatory leave of absence during their first semester and enroll in (Undergraduate-Lang.) Dual Admission until they meet the requirement. Upon successfully meeting the Korean Language Requirement, applicants may apply for re-enrollment and commence their undergraduate degree program. (Maximum period of leave of absence must follow KMU's leave of absence regulations).

Classification	Eligibility	Courses	Remarks
(Undergraduate-Lang.) Dual Admission	<ul style="list-style-type: none"> <li>For those who did NOT submit Korean Language Requirement Documents</li> <li>* Applicants may be expelled from their undergraduate degree program, if they do not enroll in KMU Korean Language Program.</li> </ul>	- Regular courses from KMU Korean Language Center (at least 6 months, 2 semesters)	Can only take the Designated Courses

- 1) Leave of absence will be processed immediately after admission, for those who did NOT submit any Korean Language Requirement documents (must enroll and take at least 6 months (2 semesters) of (Undergraduate-Lang.) Dual Admission (D-4))
  - Tuition payment of both Undergraduate and (Undergraduate-Lang.) Dual Admission is mandatory.
  - Must enroll and take (Undergraduate-Lang.) Dual Admission immediately. Undergraduate tuition fee will be refunded after admission, due to KMU's tuition fee refund policy
- 2) Must meet the Korean Language Requirement and submit related documents in order to Return to undergraduate degree program.
- 3) Except applicants to Colleges of Design&Art and Global Business Administration Major.
- 4) KMU Korean Language Prep-Course is non-credit based courses which will not be included in undergraduate official transcript.

### \* Requirements for Returning to Degree Program

- Completing Korean Language Course without any grade retention
- If applicants have one or more grade retention, must have at least one of the following
  - ① TOPIK Lv.3 (or higher)
  - ② Lv.3 (or higher) on the Korean Language Proficiency Test administered by KMU
  - ③ Lv.2 (or higher) at KMU Korean Language Center



## 3. Notification

- A. Curriculum by Korean Language Proficiency is assigned using the Korean Placement Test or the documents proving Korean language proficiency submitted by the applicants when applying for admission.
- B. Applicants taking designated Intensive Korean Courses cannot take other courses.
- C. More detailed information on the course placement will be explained to the students during the Orientation.

## 05

## CONTACT INFORMATION

## 1. Contact Information

Office	Website	E-mail	Phone
International Affairs Division	<a href="https://IAT.kookmin.ac.kr">https://IAT.kookmin.ac.kr</a>	ENTERKMU@kookmin.ac.kr	(+82) 02-910-5823

- ※ **Postal Address** : (우)02707 서울특별시 성북구 정릉로 77 국민대학교  
 글로벌센터(W3동) 2층 203호 국제교류팀 외국인유학생 입학 담당자  
 International Admissions Section, International Affairs Division, Office #203, 2F, Global Center (W3),  
 Kookmin University, 77 Jeongneung-ro, Seongbuk-gu, Seoul, Korea (Postal Code: 02707)
- ※ **Hours** : (During Semester) 09:00~17:00  
 (During Break) 10:00~16:00  
 \* except holiday and 12:00~13:00

2. International Affairs Division Website <https://IAT.kookmin.ac.kr>

Search →   SEARCH

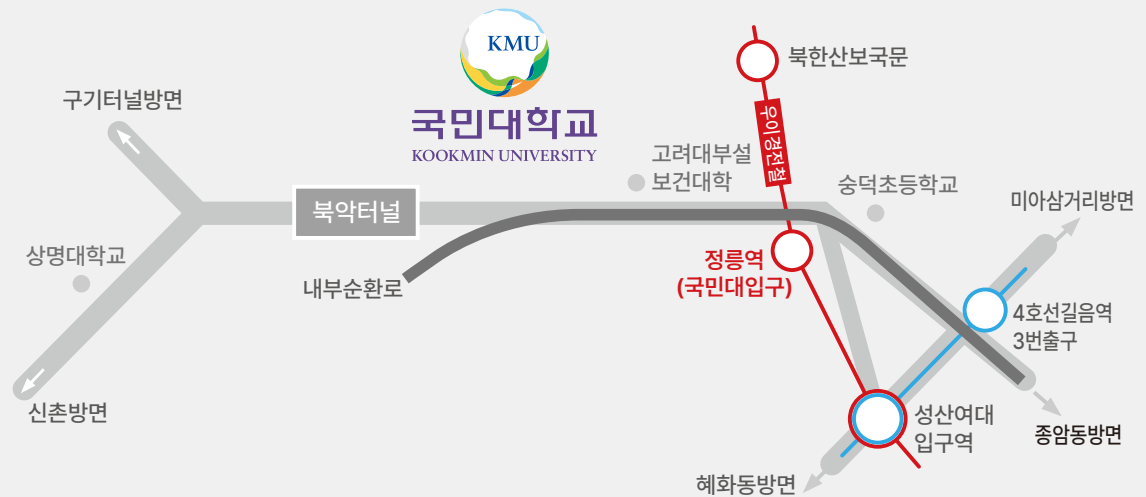
※ You can check application information, announcements, and announcement of successful applicants through the International Affairs Division website.



PC recommended

## 06

## LOCATION &amp; TRANSPORTATION



## ▶ 지하철 이용시

- 1호선 종각역 ⇨ ①번 출구 ⇨ 1020번(교보문고 방면 200m) ⇨ 국민대
- 2호선 신촌역 ⇨ ①번 출구 ⇨ 110번(동교로 방면 250m)
- 3호선 경복궁역 ⇨ ③번 출구 ⇨ 1020, 1711번(지하문 방면 50m 아래) ⇨ 국민대
- 4호선 길음역 ⇨ ③번 출구 ⇨ 171, 1213, 7211번 ⇨ 국민대
- 5호선 광화문역 ⇨ ②번출구 ⇨ 1020, 1711번(한국통신 앞) ⇨ 국민대
- 3,6호선 연신내역 ⇨ ④번 출구 ⇨ 7211번 ⇨ 국민대
- 우이 경전철 정릉(국민대입구)역

## ▶ 지선버스 이용시

- 1020번(정릉산장아파트 ⇨ 국민대 ⇨ 종로1가)
- 1116번(국민대 ⇨ 미아삼거리), 1213번(국민대 ⇨ 청량리)
- 1711번(국민대 ⇨ 광화문 ⇨ 공덕동), 7211번(기차촌 ⇨ 국민대 ⇨ 신설동)

## ▶ 간선버스 이용시

- 110번(국민대 ⇨ 제기동 ⇨ 용산 ⇨ 신촌 ⇨ 국민대), 163번(우이동 ⇨ 수유리 ⇨ 국민대 ⇨ 신촌 ⇨ 우이동)
- 171번(국민대 ⇨ 돈암동 ⇨ 성대앞 ⇨ 상암동)

## ▶ 내부순환로 이용시

- 일산 방면에서 왕십리 방향 이용시 : 정릉Ramp 진출 후 U턴
- 왕십리 방면에서 성산대교 방향 이용시 : 국민대입구 Ramp 진출 후 오른쪽



## ▶ 통학버스 이용시

- 1호선 시청역
- 2호선 잠실역, 신촌역
- 3호선 압구정역, 불광역
- 4호선 길음역
- 5호선 광화문역



\* 조형·예술대학 지원자만 필수 제출

2025학년도 2학기 부·모·학생 외국인 신·편입학 특별전형

## 자기소개서 및 학업계획서

모집단위		수험번호		성명	
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### <작성 시 유의사항>

1. 지원자 본인이 사실에 입각하여 작성해야 하며, 대필 또는 표절이 발견될 경우, 평가 결과와 관계없이 불합격 처리됩니다.
2. 한국어로 작성하시기 바랍니다.
3. 작성 공간이 부족할 경우 출력하여 추가 사용 바랍니다.

### 1. 국민대학교 및 지원한 학부(과)를 선택한 이유

### 2. 본인의 성장배경 및 학업경험

붙임

중국 중등직업학교 학교정보확인서 양식

※ 영어로 작성하세요. 请用英语填写

※ Must fill in all information. 需填满所有信息

## 학교 정보 확인서 学校信息确认书

유 학 생 인적사항 留学生 个人信息	성 성 명 名		생년월일 出生日期	
	국 国 적 籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전 화 번 호 联系电话		e-mail 电子邮箱	
학교정보 学校信息	졸업학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期: 20 . . .)		
	학 교 유 형 学校类型	보통중등전문학교 普通中专( ) 직업고등학교 职业高中( )		
		성인중등전문학교 成人中专( ) 기타 其他( )		
	교 육 과 정 教育种类	고등학교 학력과정 高中阶段学历教育( ) 고등학교 비학력과정 高中阶段非学历教育( ) ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证		
	소재지 学校地址			
	전 화 번 호 学校电话			
	홈 페이지 学校官网			
교 직 원 연락정보 教职工 联系信息	소속 및 직위 所属部门及职位			
	성 姓 명 名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	

본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다.

本人保证，以上所填写的学校信息等内容均属实。本人理解，以上信息如有虚假，可能会受到韩国相关法律法规的处罚。特此确认。

20 . . . . .

유학생 본인 留学生本人 (서명 签名)

\* 2부 작성 후 교육기관 및 재외공관에 각각 제출

本确认书需要一式两份。一份交拟入学大学，一份交韩国驻外使领馆。



**국민대학교**  
KOOKMIN UNIVERSITY

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